

## Students Book of College English, Books a la Carte Plus MyCompLab Blackboard/WebCT (11th Edition)



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Comprehensive coverage of the reading process, and the writing process from prewriting to final draft. A section on active reading links reading and the writing process, and provides guidelines for efficient reading. Writing samples demonstrate the writing process in a down-to-earth manner. Checklists provide handy summary charts in question form to help readers easily apply rhetorical principles to their own writing. A chapter on revising and editing, including drafts, helps to visually display the revision process. A section on writing with a computer provides an introduction to the benefits of computer-aided composition. A handbook of grammar, punctuation, mechanics, and spelling is followed by a glossary of commonly misused words. New professional reading selections include pieces by Anna Quindlen, Langston Hughes, Gary Soto, Virginia Woolf, and Andrew DelBanco. New Having Your Say exercises develop argumentation skills as a component of the chapter writing assignments. A new chapter, Business Writing, provides instruction in writing essential business documents, including hardcopy and online resumes and job application letters. For those interested in developing their writing skills for professional, educational, or personal reasons.

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